

FIRST 5 KINGS COUNTY CHILDREN AND FAMILIES COMMISSION
Meeting Minutes
January 9, 2007

Commissioners Present: Bill Black, Peggy Montgomery, Mary Anne Ford-Sherman, John Stankovich and Alene Taylor for Joe Neves.

Commissioners absent: David Droker, Perry Rickard and Joe Neves.

Commission staff present: Lisa Watson, Executive Director; Scott Waite, Program Officer; Fabiola DeCaratachea, Program Officer; Ana Dominguez, Executive Secretary; Jerry Ruelas, Office Assistant.

Commission staff absent: Jon-Michael Hice, Community Specialist

Others present: Kelly Marschall, Deborah M. Thomas, Kathy Cruz, Mark Alvidrez, Catherine Keys, Michelle White, Larry Sullivan, John Aguirre, Debbie Gibson, Ynez Lopez, Joey Pox, Oralia Valdez, Carmen Gutierrez, Eric Hernandez and Judy Newton.

Call to Order: The meeting was called to order at 4:00 p.m., by Chair Stankovich and roll call was taken by Ana Dominguez. Commissioners Droker, Rickard and Neves were absent.

Review and Modification of Agenda: No modifications to the agenda were made.

Public Comment: Mr. Mark Alvidrez of Armona FRC wanted to clarify to the commission in regards to the report that was given to the Commission last month about the zero number of children served. He explained to the Commission the amount of difficulty with the current database Griot. He further mentioned the amount of times it has duplicated and erased family information and services provided. However, corrections have been done.

Consent Calendar:

2007-01-001 Approval of minutes: November 14th 2006 Commission Retreat

2006-01-002 Approval of minutes: December 06, 2006 Commission meeting

Motion was made to approve the Consent Calendar.

M/S: Ford-Sherman/Montgomery. Four Commissioners in favor, one abstention, two absent.

Regular Agenda Items:

Fiscal Report – ED Watson wanted to report out to the Commission that she wanted to hold off on any transfers until all the roll over funds have been brought forth to the Commission. The anticipation is that after tonight they will all have come in front of the Commission. Because the transfers were so significant, she also wanted to hold off on it in order to bring it towards the Commission before these transfers were made. ED Watson will be taking the bulk of the monies out of school readiness and placing them in

areas that that need additional funds.

Executive Director's (ED) Report: ED Watson reported out that Kings County Health Department will be moving ahead with the CHI contract and all of the items of interest have been brought forth to the Board of Supervisors. The Health Department took the subcontract with San Joaquin Valley Health Consortium which was the implementer. Staff is actively working on the CHI project.

ED Watson is currently finishing the School Readiness application to the State and will be asking Chair Stankovich to sign it before it is sent to the state on January 30, 2007. The only change there has been is that the Armona Elementary School District has decided not to participate in hosting the Parent and Me and Raising the Reader program at their site.

Program Officer's Report: Mrs. DeCaratachea didn't have much to inform to the Commission due to the fact that she was out on vacation for the most part. However, she did let the Commission know that she is still working on the program auditing tool and once it is established it will be sent out.

Mr. Waite only reviewed what was submitted in his Program Officer Report.

Community Specialist's Report: Due to Mr. Hice being ill he could not attend the Commission Meeting. However, ED Watson wanted to extend an invitation to the Commissioner to the Hanford Chamber of Commerce January Mixer and First 5 Kings County Open House to be held on January 25, 2007 from 5:30pm to 7:30pm.

DISCUSSION/ACTION ITEMS

2007-01-003 3 year Commission Financial Plan – ED Watson reviewed the Plan with the Commission explaining that the baseline funding for the grantees will be \$150,000 this upcoming fiscal year. These monies are only enough to be a coordinating entity not for providing direct services. The year after the grantees will experience a 10% decrease until funding reaches \$75,000 and the year after a 10% match would be required of the FRC grantees, and each subsequent year that match would increase by 10% until a 1:1 match would be established for First 5 funding.

An increase in the Capacity Building Initiative would account for increased assistance to FRC's in their attempts at building alternative funding streams in FY 2007-2008, with continued, although limited support for an additional 3 years beyond.

The Special Needs Initiative line-item is eliminated in FY 2010-2011, to alternative funding streams that are currently being explored by UCP.

Motion was made to approve the 3 year Commission Financial Plan.

M/S: Black /Montgomery.

2007-01-004 Armona FRC Roll-over funds Proposal – Mrs. DeCaratachea outlined to the Commission that Armona had submitted a proposal for the use of the rollover funds in the amount of \$26,175. However, staff is recommending an approval in the amount of \$7,875. In large part, the reasoning for this is because one of the events proposed by the Armona FRC would be a duplicative of the services provided by the Multi-cultural Conference that is currently hosted by First 5 Kings County on an annual basis. After reviewing the budget proposal, commission staff believes it would be wise to fund the two activities that are non-duplicative in the Armona proposal.

Mr. Alvidrez spoke before the Commission to outline the different programs Armona currently does. However, last quarter Mr. Alvidrez had only spent 14.3% of 25% that he was supposed to have used. Commissioner Montgomery questioned why Armona should get access to rollover funds if they have not even been expending at the anticipated rate.

Based on the information provided by First 5 and the Armona FRC, Chair Stankovich is sure that the programs provided by the Multicultural Conference and the event that Armona is trying to implement are in fact targeted towards different populations. Multi-Cultural Conference being geared towards the service providers while Armona's geared more towards parents.

Mr. Alvidrez's concern has been that since the beginning he had told Mrs. DeCaratachea what he was planning on doing with the money and further stated that if Mrs. DeCaratachea was there to provide technical assistance, why wasn't he told that he would be duplicating First 5's efforts by running these programs from the start. He didn't realize this would be a problem until just recently.

Motion was made to approve the staff recommendation of \$7,875 as outlined for Armona FRC Rollover Funds Proposal. .

M/S: Alene Taylor/Ford-Sherman. Three Commisisoners in favor, two opposed and two absent.

2007-01-005 HESD Hanford FRC Roll-over funds proposal – The Hanford FRC is requesting \$12,340 for a Marketing Outreach Plan that has already been developed. Staff is recommending review and approve in the full amount of \$12,340.

Commissioner Ford-Sherman asked Staff what the Hanford FRC is currently expended at. Mrs. DeCaratachea explained that as of last progress report they are at 18.27% when they should be at 25%, however, in they report they did provide justification for the under expending being that they are a school district and some of there expenses are not charged until the end of the year.

Motion was made to approve the HESD Hanford FRC Rollover Funds Proposal in the amount of \$12,340.

M/S: Black/Ford-Sherman. Five Commissioners in favor, two absent.

STUDY SESSION

- SEI Capacity Building Project Update – Kelly Marschall provided a PowerPoint Presentation in regards to the Capacity Building Project and Activities. She also

presented the results, strengths, and recommendations.

- Commission Structure – County vs. Independent Public Agency – ED Watson presented the pros and cons to being a County Agency and an Independent Public Agency. With all the information that was presented to the Commissioners, Chair Stankovich felt that it would be wise to not change the Commission Structure because due to the fact that it could be a difficult transition for Commission Staff and because everything works fine at the moment. Commissioner Montgomery stated that in order to go the way of Independent Public Agency, there would have to be a significant amount of cost savings.

Future Agenda Items

- 3-year Strategic Plan
- Funding Initiatives
 - FRC Initiative
 - School Readiness Initiative
 - Special Needs Initiative
 - C.A.R.E.S. Initiative
 - Capacity Building Initiatives
 - Community Resource Initiatives
- 2005-2006 Annual Community Report
- 2006-2007 Auditing Tool

COMMISSIONER COMMENTS

No Commissioner comments were given.

ADJOURNMENT

Meeting was adjourned at 6:00 pm to the next regularly scheduled meeting on February 6th, 2006 at 4:00 pm at the Kings County Board of Supervisors Chambers.