



## Meeting Agenda

August 14, 2018

3:00 PM

Kings County Board of Supervisors Chambers,  
 Kings County Government Center  
 1400 West Lacey Blvd.  
 Hanford, CA 93230

### Call to Order & Welcome

The meeting was called to order at 3:02 PM

### Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teski	X		Arrived 3:05 p.m.
Sanja Bugay	X		
Steve Naylor		X	
Crystal Hernandez	X		
Dr. Lisa Lewis	X		

### Review and Modification to Agenda

No modifications were made.

### Opportunity for Public Comment

Commissioner Sanja Bugay offered opportunity for public comment, none were offered.

### Consent Calendar

**2018-08-018 Approval of Minutes: June 5, 2018 Commission Meeting  
 FY 17/18 June 2018 Fiscal Report**

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	PASS		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Joe Neves	X		
Dr. Milton Teski			
Sanja Bugay	X		
Steve Naylor			
Crystal Hernandez	X		
Dr. Lisa Lewis	X		

### Action Items

**2018-08-019 Approve Proposition 56 Local Oral Consultant Contract with Diringer and Associates:** Commission to review, discuss and consider appointing a contract between First 5 Kings and Diringer and Associates for Oral Health Planning.

Program Officer Waite went over the proposed contract with oral consultant, Diringer & Associates. The contract will be completed no later than June 30<sup>th</sup> 2019 and is not to exceed \$104,000.

Commissioner Dr. Milton Teski arrived at 3:05 PM and joined the commission.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	PASS		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylon			
Crystal Hernandez	X		
Dr. Lisa Lewis	X		

**2018-08-020 Approve Contract Amendment with Evaluation, Planning and Management (EMT) for Evaluation of Prop56 Local Oral Prevention Grant:**

Commission to review, discuss and consider appointing a contract between First 5 Kings and EMT for Evaluation Services.

Program Officer Waite briefly discussed contract between First 5 Kings County and EMT for Evaluation Services. Program Officer Waite stated that the contract is no to exceed \$37,799 over the four year term.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Dr. Lisa Lewis		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylon			
Crystal Hernandez	X		
Dr. Lisa Lewis	X		

**Informational Agenda Items**

**First 5 Kings County Executive Director:** Staff from First 5 Kings County will present an overview of the requirements from Proposition 10 and local policies for having an Executive Director.

Program Officer Waite provided First 5 Kings County commissioners an overview of expected First 5 Kings County Executive Director’s roles and responsibilities.

Commissioner Sanja Bugay asked if a Prop 10 requires local commissions to have an Executive Director. Program Officer Waite replied there is not a Prop 10 requirement to have an Executive Director.

Commissioner Joe Neves recommended modifying language on First 5 Policy Manual to allocate signing authority to Public Health Director and other duties to the Program Officer.

**Strategic Planning Process for 2020 to 2025:** Commission to review and discuss the upcoming process to develop a new strategic plan for FY 2020/2021 through FY 2025/2026.

Commissioner Crystal Hernandez asked if they could join with other organizations and share the cost of focus groups. Commissioner Sanja Bugay commented the group collaborating was not zero to five based so that method may not work. Commissioner Dr. Milton Teski encouraged continuing programs that included research based information for future funded programs. Commissioner Dr. Lisa Lewis added that she agreed with Commissioner Dr. Milton Teski's recommendation. Commissioner Sanja Bugay encouraged the process focus on First 5 Kings County's goals and mission vs programs. Commissioner Joe Neves asked whether there was a tool available to use for relying on local data, based on the tool that would be heard towards success. Program Officer Waite commented he would gather information from other First 5 and bring back what other Commissions used for strategic planning. Additionally Program Officer Waite will contact Melissa Westcove from Kings Partnership for Prevention to build a report from the Healthy Communities Initiative database.

**Final Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 17/18.

Program Officer Waite summarized final grantee achievement report to commissioners. Commissioner Crystal Hernandez asked if they explain why a grantee did not meet their objectives. Scott Waite confirmed that based on First 5 Kings county policy, grantees provide justification and corrective action, if the issues persist grantees are required to submit a corrective action plan and participate in mandatory technical assistance..

**Spotlight on Service:** Staff from UCP will present an overview of the funded projects Parent & Me and Special Needs.

Staff from UCP presented and overview on their program

**Spotlight on Service:** Staff from West Hills Community College will present an overview of the funded project Avenal family Connection.

Staff from WHCC presented and overview on the Avenal Family Connection Center.

**Staff Report:** June 2018 & July 2018

Staff Reports are written and available upon request.

### **Future Agenda Items**

#### **August 2018**

- Minutes from August 14, 2018 Commission Meeting
- August 2018 Fiscal Report

- Final FY 17/18 Fiscal Report
- FY 17/18 Audit
- FY 17/18 Annual Report
- Action Item on First 5 Kings County Executive Director
- Study Session: Annual Evaluation Report
- Spotlight on Service: Recreation Association of Corcoran
- Revisit Strategic Planning Process

**Commissioner Comments**

No comments were offered.

**Review Next Meeting Date & Adjournment**

- October 9, 2018 at 3:00 PM

Meeting adjourned 4:23p.m.