



## Meeting Minutes

June 5, 2018

3:00 PM

Kings County Board of Supervisors Chambers,  
Kings County Government Center  
1400 West Lacey Blvd.  
Hanford, CA 93230

### Call to Order & Welcome

The meeting was called to order at 3:01 PM by Commissioner Bowers.

### Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

### Review and Modification to Agenda

Commissioner Bowers asked to split item #2018-06-15 in half due to his participation on the KCAO board. The agenda items were split into Item A. KCAO- Kettleman City Family Resource Center and Item B. Kings United Way- Kings 211.

Program Officer Waite also had Information Agenda Item: Spotlight on Service removed from meeting agenda.

### Opportunity for Public Comment

Commissioner Tim Bowers offered opportunity for public comment, none were offered.

### Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

**2018-06-012 Approval of Minutes: April 3, 2018 Commission Meeting  
FY 17/18 April 2018 Fiscal Report**

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Dr. Milton Teski		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**Action Items**

**2018-06-013 Commission Meeting Schedule for FY 2018/2019:** Commission to review, discuss and consider approving the FY 18/19 schedule.

Program Officer Waite commented meetings will be scheduled for the 1st Tuesday of the month. However, August and October meetings will be moved to the 2<sup>nd</sup> Tuesday of the month, due to scheduling conflicts.

Motion Made by:	Sanja Bugay		
2 <sup>nd</sup> Motion by:	Steve Naylor		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-06-014 Commission Budget Modification for FY 2017/2018:** Commission to review, discuss and consider approving a Budget Modification for FY 17/18.

Program Officer Waite briefly went over a budget modification for FY 2017/2018 and commented First 5 Kings County was overall under budget for fiscal year due to salary savings.

Motion Made by:	Sanja Bugay		
2 <sup>nd</sup> Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-06-015 Approval of Grantee Contracts for FY 2018/2019:** Commission to review, discuss and consider approving contracts for the following:

A. Kings Community Action Organization – Kettleman City Family Resource Center

Commissioner Bowers stepped down and joined the audience, due to conflict of interest.

Program Officer Waite briefly discussed approval of contract for Kettleman City Family Resource Center.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Lisa Lewis		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	Aye	Nay	Abstain
Tim Bowers			Conflict of interest
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

Commissioner Tim Bowers rejoined the Commission.

B. Kings United Way – Kings 211

Program Officer Waite went over contracted goals for 211, which is to keep the Spanish language database up to date as well as begin an outreach plan to support the app.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Sanja Bugay		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	Aye	Nay	Abstain
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-06-016 Approve Proposition 56 Local Oral Health Prevention Contract with the California Department of Public Health:** Commission to review, discuss and consider appointing a contract between First 5 Kings and CDPH for Oral Health Prevention Services.

Program Officer Waite confirmed contract will be a four year contract due to time it took to approve scope of work however revenue annual amount will stay the same. Overall total will decrease by one year of funding.

Motion Made by:	Crystal Hernandez		
2 <sup>nd</sup> Motion by:	Lisa Lewis		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-06-017 Authorize Release of Request for Qualifications (RFQ) for Consultant Services to support Proposition 56 Local Oral Health Prevention:** Commission to review, discuss and consider approving the release of a RFQ for Consultant Services to support Proposition 56 Local Oral Health Prevention.

Program Officer Waite commented with approval, the RFQ would be released June 6<sup>th</sup> and consultant would begin in July 2018. The RFQ will also be posted on County website, Joe Neves recommended a local list be generated to get the word out.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Sanja Bugay		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

### **Informational Agenda Items**

**3<sup>rd</sup> Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects through the first three quarters of FY 17/18.

Program Officer Waite briefly discussed grantee achievement report. Most of the grantees are achieving the majority of their objectives, if not will achieve objectives by end of fiscal year.

**Staff Report:** April 2018 & May 2018

Program Officer Waite commented he added a last page of revenue projections in his staff report.

### **Commissioner Comments**

Commissioner Bugay asked what the Executive Director long term plan is. Program Officer Waite commented he can add a study session for the following commission meeting.

**Review Next Meeting Date & Adjournment**

- August 14, 2018 at 3:00 PM

Meeting adjourned @ 3:29 p.m.