



## Meeting Minutes

April 3, 2018  
3:00 PM

Kings County Board of Supervisors Chambers,  
Kings County Government Center  
1400 West Lacey Blvd.  
Hanford, CA 93230

### Call to Order & Welcome

The meeting was called to order at 3:00 PM

### Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay		X	
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

### Review and Modification to Agenda

No modifications were made to the agenda.

### Opportunity for Public Comment

Commissioner Tim Bowers offered opportunity for public comment, none were offered.

### Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

### **2018-04-003 Approval of Minutes: February 6, 2018 Commission Meeting 2018-04-004 Prop 56 Local Oral Health Program Funding Application FY 17/18 February 2018 Fiscal Report**

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	Aye	Nay	Abstain
Tim Bowers	X		
Joe Neves	X		

Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**Action Items**

**2018-04-005 Election of FY 18/19 Chair Elect:** Commission to elect a Vice-Chair for FY 18/19, this individual will serve as commission Chair for FY 19/20.

Commissioner Lewis agreed to be nominated to serve as Vice-Chair for FY 18/19 and Chair for FY 19/20.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-04-006 Proposed Budget for FY 18/19:** Commission to review, discuss and consider updating the 2018-2019 Budget.

Program Officer Waite went over proposed budget and mentioned there was an increase in SI&G (rent and maintenance) and travel expenses. Program Officer Waite did express the increases are still fairly low in comparison to renting any other location.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-04-007 Administrative Cost Limit for FY 2018-2019:** Commission to review, discuss and consider approving the administrative cost limit for FY 2018-2019.

Program Officer Waite briefly went over the administrative cost limit for FY 2018-2019.

Motion Made by:	Lisa Lewis		
2 <sup>nd</sup> Motion by:	Joe Neves		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-04-008 Approval of Grantee Contracts for FY 2018/2019:** Commission to review, discuss and consider approving contracts for the following:

- West Hills Community College – Avenal Family Connection
- Recreation Association of Corcoran – Corcoran Family Resource Center
- United Cerebral Palsy - Parent & Me
- United Cerebral Palsy - Special Needs Project

Program Officer Waite commented contracts have been sent and approved. He added Kettleman City contract is not ready and will be brought to the commission at the June meeting and executed before June 30<sup>th</sup> 2018.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Steve Naylor		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

P. 198 **2018-04-009 Approval of Grantee Contracts for FY 2018/2019:** Commission to review, discuss and consider approving contracts for the following:

- Kings County Office of Education – Kings County CARES About Quality
- Kings County Office of Education – Hanford Family Connection and Lemoore family Connection

Commissioner Tim Bowers left the commission and joined the audiende due to conflict of interest in approval of grantee contracts for FY 2018/2019.

Program Officer Waite offered commissioners opportunity to ask questions regarding grantee contracts, none were offered.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers			

Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

Commissioner Tim Bowers rejoined commission.

**2018-04-010 First 5 California Annual Report:** Commission to review, discuss and consider approving the 2016-2017 annual report for First 5 California.

Motion Made by:	Crystal Hernandez		
2 <sup>nd</sup> Motion by:	Lisa Lewis		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**2018-04-011 Designate First 5 Kings County Executive Director:** Commission to review, discuss and consider approving a new Executive Director.

Commissioner Crystal Hernandez offered to be the temporary First 5 Kings County Executive Director.

Motion Made by:	Tim Bowers		
2 <sup>nd</sup> Motion by:	Lisa Lewis		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay			Absent
Steve Naylor	X		
Crystal Hernandez	X		
Lisa Lewis	X		

**Informational Agenda Items**

**Spotlight on Service:** Staff from Kings County Office of Education will present an overview of the funded projects.

Rebecca Villa, Juan Tafolla, Melissa Underwood and Marlene Tapia gave an overview of the following funded programs: Hanford and Lemoore Family Connection Centers and the CARES program.

**Staff Report:** March 2018 & April 2018

Program Officer Waite commented there were two attachments included in the staff reports, list of legislation bills supported by the First 5 association and the summary report from the First 5 Express.

### **Future Agenda Items**

#### **June 2018**

- Minutes from April 3, 2018 Commission Meeting
- April 2018 Fiscal Report
- 3<sup>rd</sup> Quarter Grantee Achievement Report
- Commission Budget Modification/Augmentation for FY 2017/2018 (if necessary)
- Commission Schedule for FY 2018/2019
- Spotlight on Service: United Cerebral Palsy: Special Needs Project and Parent & Me
- Contracts for FY 2018/2019
  - Kings Community Action Organization – Kettleman City FRC
  - Kings United Way – 211 Translation

### **Commissioner Comments**

Commissioner Crystal Hernandez mentioned April was Autism Awareness Month. Commissioner Tim Bower mentioned his last day will be June 30<sup>th</sup>.

### **Review Next Meeting Date & Adjournment**

- June 5, 2018 at 3:00 PM

The Commission meeting was adjourned at 4:33 PM.