



MINUTES

September 7, 2010
3:00 p.m.

Kings County Board of Supervisors Chambers,
Kings County Government Center
1400 West Lacey Blvd.
Hanford, CA 93230

COMMISSIONERS ROLL CALL

Present: Bill Black, Joe Neves, Peggy Montgomery, Jackie Lowe, Tim Bowers, Keith Winkler.

Absent/Excused: Mary Anne Ford-Sherman.

OPPORTUNITY FOR PUBLIC COMMENT - John Stankovich was given a plaque in recognition for his time as Commissioner. ED Watson extended a personal thanks to Mr. Stankovich for all the support she received while he was Commission Chair.

CONSENT CALENDAR

2010-09-001 Approval of Minutes: August 10, 2010 Commission Meeting

Motion Made by:	Commissioner Neves
Motion 2 nd by:	Commissioner Black
All in favor:	All in favor
Opposed:	None
Motion:	Passes –

REGULAR AGENDA ITEMS

a) Fiscal Report(s)

- Fiscal Report – August 2010 – No significant items to report, as is typical for this time of year.
- 2009/2010 Year End – Most line-items were within our spending limits, as established by our modified budget adopted in April 2010; only one subcategory was significantly overspent in the School Readiness line-item. The Linkages to Learning subcategory was budgeted to total \$47,330. Year end spending totaled \$76,678. This over-expenditure totals \$29,348 and was due to a combination of factors to include:
 - Failure to modify this subcategory during modification process: the original budget, had budgeted a \$2,000 stipend to each participating school site (8) for their participation in the Linkages to Learning program but the initial MOU signed between First 5 and all participating Linkages sites agreed to a \$2,500 stipend. Therefore, payment to each school site was made for the original commitment amount of \$2,500 per site. In addition to that economic factor, there was a higher

amount of participation amongst school sites which also contributed to the over-expenditure.

- Another factor affecting this particular budget category was the support of a summer bridge program to address areas of scholastic unpreparedness by children being assessed for Kindergarten by Linkages to Learning school sites. This service was provided at the Hanford Family Connection by Club Z resulting in a total cost of \$12,600.
- Despite these additional costs, a significant savings in the Backpack project and the Raising a Reader project allowed us the ability to absorb these costs without the over-expenditure in the School Readiness Line-item.

b) Staff Report – Recruitment will start for School Readiness Coordinator vacancy.

c) Grantee Report(s)

- UCP Parent & Me: Judy Newton and Debbie Gibson provided the monthly grantee report for United Cerebral Palsy. “Transportation” was the theme for Parent & Me program during the month of August. ED Watson shared that after meeting with UCLA evaluation team, the results are looking good for Parent & Me program.

DISCUSSION/ACTION ITEMS

2010-09-002 Response to Grand Jury Report - Commission Staff

Response to the Grand Jury Report was approved with modifications requested at the August 10, 2010 commission meeting.

Motion Made by:	Commissioner Black
Motion 2 nd by:	Commissioner Winkler
All in favor:	All in favor
Opposed:	None
Motion:	Passes –

2010-09-003 FY 2010-2011 Grantee Contract: Kettleman City FRC – Commission Staff

Commission recommended a cost reimbursement strategy associated with this contract. Helen Herrera, volunteer accountant for Kettleman City Foundation recognized the issues that arose from their audit and thanked First 5 program Officer Scott Waite for his time and assistance.

Maricela Mares-Alatorre thanked the commission for considering funding for another year.

After a lengthy discussion, commission approved the contract with a stipulation to provide documentation that an accounting system has been established and the recent audit findings will not affect future funding when contract can go back to the traditional practice of quarterly scheduled payments.

Motion Made by:	Commissioner Black
Motion 2 nd by:	Commissioner Neves
All in favor:	All in favor
Opposed:	None
Motion:	Passes –

Prior to execution, this contract will be reviewed by County counsel.

2010-09-004 Evaluation Subcommittee – Commissioner Black provided a presentation and back up documentation summarizing the work of the evaluation subcommittee. A discussion followed to

determine if evaluation was going to be done on programs or initiatives. Judy Newton from UCP asked not to do a shift collecting data. Per Commissioner Neves suggestion, parametres for evaluation will be clarified with grantees prior to entering into a contract. Commissioner Montgomery requested a meeting with grantee participation to discuss evaluation framework. The Commission supports peer evaluation and asked the subcommittee to continue working on the issue and the creation of a matrix that will be presented within the next two months. Commissioner Tim Bowers will now take John Stankovich's place in the evaluation subcommittee.

STUDY SESSION

- ASQ Developmental Screening Tool - ED Watson presented a brief framework on the utilization of the Ages and Stages Questionnaire (ASQ) for developmental screening as well as program planning purposes at the Hanford and Lemoore Family Connection Centers. Commissioner Neves noticed the absence of a question regarding child's position in family status.

Commisisioner Lowe's left meeting before at this time.

- Evaluation Framework Progress Report – This Study Session was eliminated due to previos discussion of the issue.

FUTURE AGENDA ITEMS

Strategic Plan Session - Spring 2011

COMMISSIONER COMMENTS

- Commissioner Black found UCP's inclusion story very interesting and can relate to it.

ADJOURNMENT

Meeting was adjourned at 5:30 to the next regularly scheduled meeting on October 5, 2010.