



MINUTES

July 6, 2010
3:00 p.m.

Kings County Board of Supervisors Chambers,
Kings County Government Center
1400 West Lacey Blvd.
Hanford, CA 93230

COMMISSIONERS ROLL CALL

Present: *Bill Black, Mary Anne Ford-Sherman, Peggy Montgomery, Keith Winkler.*

Absent/Excused: *Jackie Lowe, John Stankovich.*

Tardy: *Joe Neves*

REVIEW AND MODIFICATION TO AGENDA –

- ✓ CARES Plus Project Study Session was postponed until August as the item was requested by Commissioner Lowe and she was unable to attend this meeting.
- ✓ Item 2010-07-003 Kettleman City Family Resource Center was pulled from consent calendar as we have yet to receive audit.

OPPORTUNITY FOR PUBLIC COMMENT

Judy Newton, introduced New UCP Executive Director Jeffrey G. Snyder.

CONSENT CALENDAR

2010-07-001 Approval of Minutes: June 1, 2010 Commission Meeting
2010-07-002 2010-11 Grantee Contract: Avenal Family Connection
2010-07-003 2010-11 Grantee Contract: Kettleman City Family Resource Center – *pulled*
2010-07-004 2010-11 FRC Service Contract: Kings Dance Center
2010-07-005 2010-11 FRC Service Contract: Sign 2 Connect
2010-07-006 2010-11 FRC Service Contract: Luis Martin Hinojosa – *pulled*
2010-07-007 2010-11 FRC Service Contract: Graciela Zevada – *pulled*

Motion: approve consent calendar with items 2010-07-006 and 2010-07-007 removed for individual discussion. Item 2010-07-003 was removed and will be placed on a future agenda.

Motion Made by:	Commissioner Ford-Sherman
Motion 2 nd by:	Commissioner Winkler
All in favor:	All in favor
Opposed:	None
Motion:	Passes –

Commissioner Black inquired as to the Avenal Family Connection concern as raised at the last Commission meeting. ED Watson provided that she had met with the Avenal Family Connection regarding their request to provide services at alternative locations as discussed at the

last Commission meeting, and they have agreed to work for the next six months in strengthening their existing approach. After such time, if necessary, the discussion would be revisited.

Discussion followed regarding the qualifications of the contractors that were slated to deliver both Parent Café and Motor Movement services at the FRC's as outlined in agenda items 2010-07-006 and 2010-07-007. ED Watson provided the Commission with a brief summary of the qualifications of each independent contractor. ED Watson offered to provide the workshop titles that were attached to the parenting curriculum utilized for the Parent Café services at the next Commission meeting within the Staff Report.

Motion: approve items 2010-07-006 and 2010-07-007

Motion Made by:	Commissioner Winkler
Motion 2 nd by:	Commissioner Ford-Sherman
All in favor:	All in favor
Opposed:	None
Motion:	Passes –

REGULAR AGENDA ITEMS

a) Fiscal Report No major items of significance for the June report. Fiscal year end report will be available at the August meeting once all accruals are completed.

b) Staff Report –

- First 5 will be hosting a Book Nook at the Kings Fair, providing readings in both English and Spanish, followed by a corresponding hands-on activity, and a free book for every child 0-5 that participates.
- MAA billing time study conducted in May resulted in an original estimate that the amount of funds that could be leveraged totaled \$1,200. Another time study will be completed in tandem with the health department, and is anticipated to change the initial estimates due to the fact that we will begin offering Healthy Families/MediCal joint application assistance during that time frame. More information will be provided after such time. Commissioner Ford-Sherman expressed her appreciation to Commissioner Winkler for the time and work regarding this issue.
- ED Watson informed the Commission of her role at a regional level for First 5 statewide efforts on a committee focused on programmatic development and CARES Plus.
- ED Watson requested Commission's directive as to how to present internal service reports in the future. Program reports provided today are in the same format used by First 5 contractors when they report to Commission Staff. ED Watson reiterated to the Commission that just as the staff act as the oversight entity on behalf of grantee progress towards meeting contract goals, that the Commission acts as the oversight entity for staff progress in meeting programmatic goals that are internally operated.

2009-2010 3rd Quarter Service Report

- Raising a Reader - RAR is meeting most of their goals, with the exception of Literacy Events. ED Watson described that this under-achievement is due to miscommunication between staff and the Executive Director. Scope of Work for FY 10-11 has been modified and clear expectations have been confirmed.
- Linkages to Learning - This program follows the school year. Information in this report cover activities related to school year 09/10 and it won't be completed until after summer bridge activities conclude in August. Final report will be presented in September to get a full idea of goals met by this project.
- Lemoore Family Connection - The LFC has nearly reached their annual goals by the third quarter.
 - Service was provided to :
 - 235 families, which included:
 - 353 children ages 0-5,
 - 30 siblings, and

- 337 adults
 - 110 ASQ were performed over a three month period of time.
 - Hanford Family Connection - The amount of children served from August 2009 through March 2010 accounts for almost more children than all FRCs combined last year.
 - Service was provided to:
 - 508 families,
 - 711 children 0-5,
 - 185 siblings, and
 - 752 adults
 - 157 ASQs were performed in Hanford
- 2010-2011 Scope of Work Document(s)
 - 2010-11 Raising a Reader Scope of Work - There are currently no sites identified for implementation of RAR; a waiting list of sites that would like to host RAR has been kept but priority will be given to low income preschools. Clarification: two family literacy events in addition to opening and closing ceremonies are now listed in this year's Scope of Work related to the preschool implementation sites.
 - 2010-11 Linkages to Learning Scope of Work – This scope of work follows the same formula as in the previous year. The only change, is in relationship to the amount of transition activities that are scheduled to occur. School districts requested only three activity events as opposed to four listed in the original scope of work. Two events will take place before the end of school and one before beginning of school year.
 - 2010-11 Lemoore Family Connection Scope of Work – Services are now based on current reality of what we have been able to do as opposed to what we might be able to do.
 - 2010-11 Hanford Family Connection Scope of Work – The only difference this year is that an annual calendar has been created for both Lemoore & Hanford. Services to be rendered were identified after a consumer satisfaction survey was completed. Results of such surveys indicate that all existing services were still relevant to our service population. The most common criticism was that more should be provided.
 - Commissioner Ford-Sherman, indicated that it is important to remain consistent with the reporting format to show staff responsibilities; the document is critical to validate hiring and to show how staff responsibilities.
- c) Grantee Report(s)
 - UCP Parent & Me – Judy Newton thanked the Commission for last year which was very successful for UCP in establishing better sites and working in inclusion as well. Even though PT is not part of their scope of work it is provided in their services as in-kind. UCP is collaborating with all of their community partners and FRCs, in particular with the Kettleman City FRC in identifying children with special needs that are currently not being served by anyone.
- d) Evaluation Subcommittee Report – Evaluation review was completed in May. Notes, questions, and concerns will be presented to the Commission at a future meeting date.

DISCUSSION/ACTION ITEMS

2010-07-008 Establishment of Nomination Committee for 2010/2011 Chair Elect:

Commissioner Ford-Sherman was appointed by Chair Montgomery to be chair of nomination committee. Commissioners Winkler and Black volunteered to be on the committee.

COMMISSION CORRESPONDENCE

- Grand Jury Report: ED Watson informed the commission that the Grand Jury Report was received on June 29th, 2010. ED Watson informed the Commission that CAO Larry Spikes has

directed that the process in moving forward involved the Commission establishing an initial response that would then be taken to the Board for final approval.

FUTURE AGENDA ITEMS

- Evaluation Framework Progress Report
- Status Report: MAA Billing Opportunity
- UCLA Evaluation Report: Raising a Reader
- Study Session: ASQ Developmental Screening Tool
- Study Session: CA Budget Update
- Chair Elect nomination
- Response to grand jury
- Grantee Contract: Kettleman City Family Resource Center

COMMISSIONER COMMENTS

Commissioner Black and ED Watson informed Commissioners of a request for public input regarding CARES Plus approach that has been put out by First 5 California. There will be hearings in Sacramento, Fresno, and So. California to discuss CARES funding issues and framework specifications. First 5 staff will coordinate and make travel arrangements as needed.

Commissioner Neves – There might be schedule conflict for August meeting, due to Budget hearings scheduled for August 2 and 3. ED Watson suggested to moving the meeting date to August 10th based on such circumstance. Commission were in agreement, and directed the move.

ADJOURNMENT – Meeting was adjourned at 4:02. Next meeting will be a Special Meeting to take place on August 10th at 3:00 pm. Moved by Commissioner Montgomery, seconded by Commissioner Black.